NORTH WHITEHALL TOWNSHIP BOARD OF SUPERVISORS
NORTH WHITEHALL TOWNSHIP MUNICIPAL BUILDING
APRIL 2, 2012

Chairman Ronald J. Heintzelman called the meeting to order at 7:30 PM followed by the Pledge of Allegiance to the flag and roll call. In attendance were Supervisors Ronald J. Heintzelman, Jerry Joseph, Steve Pany, Manager Jeff Bartlett, Attorney Lisa Young and Secretary/Treasurer Brenda Norder.

APPROVAL OF PREVIOUS MINUTES

Upon motion by Steve Pany, seconded by Jerry Joseph, the minutes of the following meetings were approved as presented: 1. March 5, 2012, Board of Supervisors Meeting Minutes, 2. March 27, 2012 Bid Minutes. Minutes. Roll call: Jerry Joseph - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

ANNOUNCEMENTS

1. The Municipal Offices will be closed Friday, April 6th for Good Friday.
2. The Township is currently conducting a roadside leaf-waste pickup program starting April 30 until May 4th. Yard waste consists of leaves, garden residue, shrubbery trimmings, tree twigs, and similar material, but no grass clippings.
3. The May Board of Supervisors Meeting will be held on the second Monday, May 14 due to the Board and staff members who will be attending the state conference May 6th – 9th.

- Boy Scout Sean Warrington, from Troop 12, attended the meeting as a requirement toward earning the Citizenship in the Community merit badge.

TREASURER'S REPORT

Upon motion by Steve Pany, seconded by Jerry Joseph, the March Treasurer's report was approved as presented and the Treasurer was authorized to disburse checks # 6018-6066. Minutes. Roll call: Jerry Joseph - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

NEW BUSINESS:

DINBOKOWITZ PRELIMINARY/FINAL MINOR SUBDIVISION

Bill Beitler, on behalf of the Developer Donna Dinbokowitz, presented the Dinbokowitz Minor Subdivision Plan to the Board. This subdivision, 2441 Peachtree Road, is situated in portions of North Whitehall, South Whitehall and Whitehall Townships. Upon motion by Jerry Joseph, seconded by Ronald J. Heintzelman, the Plan was approved as a Preliminary/Final subject to the following conditions:

1. The Developer shall comply with all of the recommendations contained in the letter from the General Planning Engineer dated March 23, 2012.
2. Developer shall comply with all of the recommendations contained in the letter from the Sewage Enforcement Officer dated March 23, 2012.
3. The Developer shall comply with all of the recommendations contained in the letter from the Zoning Officer dated March 16, 2012
4. The Developer shall comply with all of the recommendations of the Planning Commission Meetings of February 28, 2012. Received a Preliminary/Final recommendation.
5. The Developer shall comply with all of the provisions contained in the Planning Administrator's checklist letter dated March 9, 2012

DINBOKOWITZ continued . . .

6. The Developer shall contribute $ 200.00 to the Traffic Impact Fund.
7. The Developer shall contribute $ 2,500.00 to the Recreation Fund.

Minutes. Roll call: Jerry Joseph - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

DINBOKOWITZ WAIVER MINOR SUBDIVISION

Bill Beitler, on behalf of the Developer Donna Dinbokowitz, requested the following waiver:

1) The plan is viewed as a Final as well as a Preliminary;

Upon motion by Jerry Joseph, seconded by Ronald J. Heintzelman, the waiver was granted. Minutes. Roll call: Jerry Joseph - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

AWARD OF MATERIALS

After reviewing the bids, the Manager recommended the following bids for awarded, therefore upon motion by Steve Pany, seconded by Ronald J. Heintzelman, the contracts for **PAVING MATERIALS and COARSE AGGREGATES** were awarded to Eastern Industries, at their bid prices of $ 189,050.00 +/- and $ 72,450.00 +/-, respectively. Minutes. Roll call: Jerry Joseph - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

RECREATION ALLOCATIONS

Upon motion by Steve Pany, seconded by Jerry Joseph, the Board accepted the recommendation of the Recreation Board and authorized the distribution of the following 2012 budgeted allocations to the various organizations:

North Parkland Athletic Association	$ 3,400.00
Ormrod Playground Association	4,400.00
Laurys Athletic Association	4,400.00
Schnecksville Playground Association	4,400.00
Orefield Athletic Association	2,000.00
Neffs Playground Association	2,900.00

Minutes. Roll call: Jerry Joseph - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

AUTHORIZATION TO ATTEND SEMINAR & MILEAGE REIMBURSEMENT

Upon motion by Jerry Joseph, seconded by Steve Pany, the Board authorized Planning Commission Chairman Rich Celmer to attend a LVPC seminar and for mileage reimbursement. Minutes. Roll call: Jerry Joseph - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

REQUESTED USE OF TOWNSHIP FIRE POLICE

Upon motion by Steve Pany, seconded by Jerry Joseph, the Manager is authorized to grant the use, as needed, of the North Whitehall Township Fire Police for the year 2012, providing a Certificate of Liability Insurance has been presented to the Secretary. Minutes. Roll call: Jerry Joseph - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

MANAGER'S REPORT

AUTHORIZATION TO SEND SUPPORT/COMMITMENT LETTERS FOR GRANT

Upon motion by Steve Pany, seconded by Jerry Joseph, the Board authorized the Manager to submit a letter of support and a letter of financial commitment to the Whitehall Township Recreation Department, as requirement of a grant application to the Department of Conservation and Natural Resources, on behalf of the Ironton Rail Trail Commission. The grant will focus on the paving of the trail. Roll call: Jerry Joseph - yes; Ronald J. Heintzelman - yes; Steve Pany - yes.

- Ironton Rail Trail Commission representative, Ray Deutsch thanked the Board for their support.

CDBG GRANT INFORMATION UPDATE

Mr. Bartlett noted that there were 2 potential projects that may fall within the parameters of this grant: 1. Removal of the deteriorating house at Kolapechka Park and 2. Clean up and remediation of the Carl Street property. Upon motion by Steve Pany, seconded by Ronald J. Heintzelman, the Board authorized the Manager to submit the necessary applications for this grant. Roll call: Jerry Joseph - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

RECEIPT OF GRANT FUNDS

Mr. Bartlett announced that the Township received $6,241.00 in PEMA grant money to reimburse the Township for cleanup expenses related to the hurricane damage in 2011.

OLD BUSINESS:

Supervisor Joseph requested a report on the meeting between Lehigh County Authority and Township representatives, held on March.20th. Supervisor Pany and Mr. Bartlett responded with the following points:

- Amount of flows, current, expected and future, were reviewed and discussed for the proposed wastewater treatment plant;
- The new plant proposes to process 200,000 gallons per day; and
- No mandatory hook-ups will be required of residents.

It was noted that LCA submitted their Conditional Use Application this afternoon. Additional discussion ensued regarding financial feasibility of the plant, location of proposed sewer districts and the status of the revised Act 537.

AUTHORIZATION TO EXECUTE IMPROVEMENTS & MAINTENANCE AGREEMENTS

Upon motion by Steve Pany, seconded by Jerry Joseph, the Board authorized the Manager or the Chairman of the Board to execute Improvements & Maintenance agreements on subdivisions and land development projects. Roll call: Jerry Joseph - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

Supervisor Joseph inquired about Supervisor Pany's current role as Interim Public Works Director. Mr. Bartlett noted that he had written a job description for an Assistant Public Works Director who would report to the Public Works Director and the Manager. This would be a non-compensated position and allow Mr. Pany to continue his involvement and guidance with special public works related issues and infrastructure projects. Upon motion by Ronald J. Heintzelman, seconded by Jerry Joseph, the Board approved the non-compensated position of Assistant Public Works Director to be held by Supervisor Pany and to remove the Interim Public Works Director position. Roll call: Jerry Joseph - no; Ronald J. Heintzelman - yes; Steve Pany - yes. Motion carried.

- Charles Hoover, 4732 Shady Lane, Orefield, stated he thought Mr. Bartlett replaced Mr. Stahley as Public Works Director and would the new position turn into a paid position in the future.
- Barbara Burke, 4617 Debbie Lane, Orefield, stated that she did not understand the need for the position since one didn't exist in the past and asked if it wasn't' sufficient for the manager and road master to handle the department.
- Jeanene Bauer, 3216 Jordan Rd., Orefield, asked Mr. Bartlett how many years experience he had as a manager.

COMMENTS FROM THE FLOOR (Non-agenda items):

- Ricky Harring, 5011 Steeple Chase Dr., Schnecksville, inquired about the availability of the fuel oil.
- Nick Felegy, 2825 Tri Clover Rd., Orefield, asked what was the next step the township planned to take regarding East Penn Trucking.
- Eugene Wolfgang, 3426 Faye Dr., Orefield, inquired about the township decision to have the Upper Lehigh Lions Club donate and plant an evergreen tree for the front yard of the municipal campus.
- Rick Miller, 5187 Timber Ln., Schnecksville, wanted to know if there were laws prohibiting people from leaving unsolicited papers, flyers or brochures on his property.
- Ricky Harring, 5011 Steeple Chase Dr., Schnecksville, and Mark Hills, 5149 River Rd, Laurys Station, both added similar comments regarding this issue.
- Kathy Bryan, 3126 Woodlea Rd., Orefield, inquired if LCA would have contracts with proposed users.
- Barbara Burke, 4617 Debbie Lane, Orefield, asked if the Fire Company and Orefield Cold Storage were having sewage problems, and how long has the KidsPeace plant been in operation.
- Leonard Nuss, 2623 Old Post Rd., Coplay, stated he was under the impression that the KidsPeace plant was in bad shape and would cost a lot to repair.
- Jeanene Bauer, 3216 Jordan Rd., Orefield, offered additional comments on the KidsPeace and LCCC plants.
- Harold Smith, 5526 Park Valley Rd., Neffs, inquired about a trip meter installed on Park Valley Road, wood chips being dumped at the Neffs Valley Pool and asked if cinders could be placed on the walking path.

COMMUNICATIONS
PSATS training brochures & legal briefs

ADJOURNMENT Meeting adjourned at 9:19 PM.

Respectfully submitted

Brenda Norder, Secretary/Treasurer